

LANDLORD LETTING FEES



TENANCY SERVICES	
1) Lettings Only	8.4% (Inc. VAT)
<ul style="list-style-type: none"> ✓ Full Marketing (high specification photographs, floor plans etc) ✓ Sourcing tenant ✓ Conducting viewings ✓ Conduct tenant checks and credit references ✓ Health & Safety Certification ✓ Drawing up tenancy agreements ✓ Coordination of inventory and check-in 	
2) Management – rent collection service (includes the lettings service)	9.6% (inc. VAT)
<ul style="list-style-type: none"> ✓ Rent collection and credit control ✓ Monthly client account statements ✓ Arrange registration of the tenant's deposit 	
3) The below optional services are offered with the above management rent collection service;	
✓ Arranging Repairs and Maintenance	1.2% (inc. VAT)
✓ Quarterly Inspections	1.2% (inc. VAT)
✓ Transfer of Utilities	1.2% (inc. VAT)
✓ Legal Advice	1.2% (inc. VAT)
✓ Coordination of check-out Process	1.2% (inc. VAT)



ADDITIONAL NON-OPTIONAL FEES AND CHARGES (IRRESPECTIVE OF THE LEVEL OF SERVICE)

- **Deposit Registration Fee - £60 (inc. VAT)**
Register landlord and tenant details and protect the security deposit with a Government Authorised Scheme.
- **Inventory and check-in – cost of the inventory will be levied by the inventory clerk**
Agree with the tenant a check in date and time for the inventory
- **Additional Property Visits - £36 (inc. VAT)**
To attend for specific requests such as neighbour disputes;
More visits are required to monitor the tenancy;
Any maintenance linked visit
- **Arrangement Fee for works over £2,000 – 12% (inc. VAT) of total cost of works**
Arranging access and assessing costs with contractor;
Ensuring work has been carried out in accordance with the specification of works;
Retaining any warranty or guarantee as a result of any works
- **Renewal Tenancy Agreement Fee - £150 (inc. VAT)**
Contract negotiation, amending and updating terms and arranging a further tenancy agreement
- **Court Attendance - £120 (inc VAT)**

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF