

TENANT RENTING FEES



PRE-TENANCY

- **Referencing - £120.00 (inc. VAT) per applicant over the age of 18**
Includes identity, immigration and visa confirmations, financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability, as well as contract negotiation and agreeing terms
- **Tenancy Agreement Fee – £240.00 (inc. VAT)**
Drawing up the tenancy agreement and coordinating signatures
- **Guarantor Fee – £150.00 (Inc. VAT)**
Covering credit referencing and preparing a Deed of Guarantee as part of the Tenancy Agreement

IN-TENANCY

- **Amendment Fee - £150 (inc. VAT)**
Contract negotiation, amending terms and updating the tenancy agreement during the tenancy
- **Renewal Tenancy Agreement Fee - £150 (inc. VAT)**
Contract negotiation, amending and updating terms and arranging a further tenancy agreement
- **Rent Arrears - £30 (inc. VAT) per letter**
For each reminder letter issued to the tenant in respect of rent arrears

END OF TENANCY

- **Check out fee – the cost of the check out report will be that levied by the checkout clerk.**
Attending the property to undertake an updated Schedule of Condition based on the original inventory, taking meter readings and negotiating the repayment of the security deposit.

OTHER FEES AND CHARGES

- **Unpaid Rent / Returned Payments**
Interest rate of 6.5% above the Base Lending Rate of the Bank of England from the due date
- **Future Landlord Reference Fee - £18.00 (inc. VAT)**

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF